

Explanation of variances - pro forma
UPPER FINE & COURSEY PARISH COUNCIL 2020/21

Name of member authority
 County area (local council and parish) responsible
 Insert figures from Section 2 of the ASAR in all Blue highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- Variances of more than 15% between totals for individual boxes (except variances of less than £200);
- New from 2020/21: variances of £100,000 or more require explanation regardless of the % variation year on year;
- A breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual preceptrates & rates value (Box 2).

	20xx/xx £	20xx/xx £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input. DO NOT OVERTYPE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	19524	25886	=6,982		NO	Explanation of % variance from PY opening balances not required - Balances brought forward agreed	
2 Precept of Rates and Levies	6032	10883	0	0.00%	NO		Precept sum as 2020
3 Total Other Receipts	3013	4032/019	0	0.00%	NO	YES	Grant EDDC £3,479
4 Staff Costs	3460	3467	0	0.00%	NO		
5 Loan Interest/Capital Repayment	—	—	0	0.00%	NO		
6 All Other Payments	2403	2854	0	0.00%	NO	YES	Solicitor fees - £5,964
7 Balances Carried Forward	0	0			NO		
8 Total Cash and Short Term Investments	—	—					
9 Total Fixed Assets plus Other Long Term Investments and	—	—	0	0.00%	NO		
10 Total Borrowings	—	—	0	0.00%	NO		

Rounding errors of up to £2 are tolerable
 Variances of £200 or less are tolerable