**UPTON PYNE AND COWLEY PARISH COUNCIL**

**Notice is hereby given that the meeting of the Parish Council will be held on Monday 8th September 2025 at 7.30 pm in the Village Hall, Upton Pyne, to which councillors are summoned.**

**Members of the public are welcome to attend this meeting.**

**Website address:** [**www.uptonpyne-pc.org.uk**](http://www.uptonpyne-pc.org.uk)

**Temporary Chair: to be selected prior to start of meeting.**

15minutes Open Forum:

* Speke-Up Notes.
* Highways: Temporary Traffic Notice - Pynes Road, Upton Pyne (TTRO2564087): the Clerk has the details sent to all Cllrs in August.

**AGENDA**

**1. To receive apologies for absence:** Cllr B Short and Cllr F King for EDDC.

**2. Minutes**: To approve or amend the minutes of the meeting held on the 14th July 2025.

**3. Declarations of interests**- To be taken as identified.

* **Register of Interests:** the Clerk would like to remind Councillors to advise her of any changes.

**4. Police Report:**

**5. Report by East Devon District Councillor: Cllr F King:** at the meeting in July Cllr King mentioned Unitary Authorities. The Chair asked if he would find out how these will affect parish councils. Cllr King said he would investigate this.

**6. DCC Councillor Report: Cllrs H Gent and N Vanstone.**

**7. Updates on Councillors’ Responsibilities:**

* **Footpath Report:** update.

**8. Finance**: To sanction payment of accounts as follows:

**a. Clerk’s wages: for August and September 2025:** **£390.72 plus Home Allowance of £40=£430.72** **x 2= £861.44.** Extra Hours: UPPC meeting: 2.5 hours and 2 hours for travel to notice boards = 4.5 hours = £54.95 = total of £916.39.

**b. Training Courses:** for councillors and Clerk.

**c. Clerk’s Travel expenses:** 2 x trips, @ 45p per mile (8 mile round trip) = £7.20.

**d. Stationery: reimburse the Clerk:** £4.79. Receipt supplied.

**e.** **Senior Internet Limited: (Domain emails)** Annual Fee:£266.40. Invoice supplied.

**9. Planning: To report planning decisions on applications received from East Devon District Council.**

* **Any other planning issues: received after Agenda posted.**

**10. Co-option:** the Parish Council to co-opt Mr Tony Wright as Councillor for Upton Pyne onto the Parish Council. The Clerk to give him The Acceptance of Office form to complete and sign and the Register of Interest form. The latter can be completed later if preferred and sent to the Clerk via email to be sent to EDDC.

EDDC are aware of this vacancy and therefore the completing of CVP forms was not applicable as this had already been done by the Clerk at an earlier date when the vacancy occurred. EDDC asked that the PC go ahead and co-opt.

**11. Potholes entrance to Upton Pyne Hill off the A377:** Highways carried out this task within days of the last Parish Council meeting. The Clerk had reported this matter to Highways on more than one occasion.

**12. Senior Internet Limited: .gov emails:** to discuss remaining with the current provider. The Chair sent an email to the Clerk in favour of staying with Senior.

The Clerk to ask Cllr Leach if he has been successful with the log-in.

**13. Playground:** update from Cllr Bramston. NB: the Chair was to contact Estates at EDDC regarding the removal of the fence.

**14. Mail Drop via the Royal Mail:** this will not go ahead as we have eight Councillors and one more vacancy only to fill onto the Parish Council. The Chair sent an email to agree to this.

**15.** **Parish Lengthsman:** update from Cllrs Short and Leach.

**16. Communications/ e-mails received:**

**17. Feedback on last month’s circulations and items for future agendas:**

**To agree items for the next agenda.**

**18. Information received since posting the agenda.**

**Date of the next meeting: 13th October 2025.**

Jacqui Ward Clerk to the Parish Council 01392 851918 [parishclerk@uptonpyne-pc.gov.uk](mailto:parishclerk@uptonpyne-pc.gov.uk)

**The Clerk welcomes calls Monday to Friday from 9am to 5pm.**