**UPTON PYNE AND COWLEY PARISH COUNCIL**

**MINUTES OF THE ANNUAL PARISH MEETING and the PARISH COUNCIL MEETING HELD ON MONDAY THE 9th JUNE 2025 AT 7pm and 7.30 PM AT THE VILLAGE HALL.**

**Website address:** [**www.uptonpyne-pc.org.uk**](http://www.uptonpyne-pc.org.uk)

**Present In attendance**

Cllr B Short Mrs Ward Clerk

Cllr S Ward A Cullen: co-option

Cllr M Cormack R Bramston: co-option

Cllr M leach

Cllr M Hewlett

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| **ANNUAL PARISH MEETING:**  **Welcome** from the Chairman, Cllr Bob Short and a report on what the PC has been doing over the last year.   * **Parish Plan** is completed and the Small Grants initiative has been launched and is live on the PC website. * **We welcome two new Councillors:** Amanda Cullen and Ross Bramston both from Upton Pyne. We now have vacancies for two more Councillors. Please contact the Chair or the Clerk if you are interested. * **The Community Land Trust** was formed out of the Parish Councils of Upton Pyne and Brampford Speke and plans for housing in the latter is going forward with support from the former. * **WhatsApp Group:** a parishioner asked if the PC would consider setting this up specifically for Council matters. The Chair said we would discuss this at the meeting in July. * **Annual Parsh Meeting 2024 minutes:** proposed and seconded to approve these which were duly signed by the Chair who read them out to all.   **PARISH COUNCIL MEETING:**  **Open Forum.**   * **Speke-Up notes:** the Clerkto write up.   **Agenda.**  **68/25 To receive apologies for absence:** EDCllr F King.  **69/25 Minutes:**  to approve or amend the minutes of the meeting held on the 12th May AGM 2025. Proposed and seconded to approve and signed by the Chair.  **70/25 Declarations of interests:** To be taken as identified.   * **Standing Orders and Financial Regulations (NALC) and EDDC Code of Conduct:** To note the amendments made to suit the Parish Council’s needs and read out by the Clerk. Sent to all. Councillors proposed and seconded to adopt. * **Co-option:** Amanda Cullen and Ross Bramston were co-opted onto the Parish Council and the Clerk handed them the Declaration of Acceptance of Office forms which they completed and signed. The Clerk then signed these forms. The Clerk handed them the Register of Interests forms to complete and return to her in due course which she will send to EDDC.   **71/25 Police Report:** no crimes reported to March 2025.    **72/25 Report by East Devon District Councillor** **F King:**  Fabian King sent in his report. This was circulated to all Councillors by the Clerk. The PC meetings on the second Monday clash with Fabian’s meeting at Rewe, therefore the PC has arranged for the 2026 meetings to take place the second Tuesday of the month along with five meetings per year reduced from ten. They will take place on the following months: February, April (which will include the APM), May, September and November.  **73/25 Devon County Councillor:**  report received from Cllr H Gent which was read out by the Chair.  **74/25 Updates on Councillors’ Responsibilities.**   * **Footpath: report from Cllr F King read out by the Chair:**   *Footpath 8, as it meets our Parish boundary and enters the woods towards Paws a While:  the boardwalk was starting to be overgrown by robust cow-parsley and associated biological wonders. This was starting to make walking the boardwalk a bit awkward and so I knocked them down with a scythe and cleared the water course. I shall return to knock down the nettles which will now rush eagerly into the area vacated by the victims of the savage scythe. Footpath 11, as it meets our Parish boundary and enters the woods towards Paws a While:  the boardwalk deserves extending towards Upton Pyne to ensure walkers are spared next winter's deep mud, flood-puddles and tree roots. If the PC is willing, I suggest I investigate how this can be done. The Parish Strimmer: it has so far been with Radmore and Tucker since late March, but they assured me last week that they have not lost it. It is in for a maintenance service. P3 Footpath maintenance and repair submission: we submitted ours in March, and I think the Public Rights of Way team have been extremely busy since - there are 422 parishes in Devon for them to deal with. I have not yet had a reply from my enquiries about progress.*  **75/25** **Finance: To sanction payment of accounts:**  **a. Clerk’s wages: for June 2025:** **£390.72 plus Home Allowance of £40=£430.72**. Extra Hours: UPPC meeting: 2.5 hours and 1 hour for travel to notice boards = 3.5 hours = £42.74 = total of £473.46. Proposed and seconded to approve.  **b. Training Courses:** for councillors and Clerk.  **c. Clerk’s Travel expenses:** 3x trips, @ 45p per mile (8 mile round trip) = £10.80. Proposed and seconded to approve.  **76/25 Planning:**   * **Planning Appeal: Homedale, Cowley.** APPEAL REF: APP/U1105/D/25/3362268: Construction of single garage with alteration to fenestration on existing garage LOCATION: Homedale Cowley Exeter EX5 5EL For information only: Appeal has been dismissed**.** * **TOWN AND COUNTRY PLANNING ACT 1990** * APPEAL BY: Mr & Mrs Martin and Ali Kolaszynski APPEAL REF: APP/U1105/Y/25/3365308 PROPOSAL: Demolish existing annexe and rear extension, proposed new 2 storey extension with link, replacement of all windows and front door LOCATION: Jackmoor Cottage Upton Pyne EX5 5HY. **24/1268/LBC** * APPEAL BY: Mr & Mrs Martin and Ali Kolaszynski * APPEAL REF: APP/U1105/W/25/3365953 * PROPOSAL: Demolish existing annexe and rear extension, proposed new 2 storey extension with link. **24/1267/FUL:** the Chair read out the letter from ED Planning: the Parish Council agreed to support the previous application and agreed to remain with their original comments. * **Any other planning issues:** received after Agenda posted.None received.   **77/25** **The Causeway:** update from Cllr Cormack who reported that much has been done to improve the borders. The matter of the cobbles was mentioned and it was suggested that a flame thrower would be the better option as spraying weed killer would present several problems. Cllr Cormack will investigate.  **78/25 Small Grants Initiative:**  a working party has been agreed consisting of three Councillors to assist Cllr Hewlett and review the applications. He said the Small Grants Initiative has gone live on the PC website today. He will organise posters for the Website and Speke-Up and the Notice Boards and the Clerk will set this up.  **79/25** **Mail Drop via the Royal Mail:** update from the Clerk regarding quotes for the printing of the leaflets. The two quotes were given; however, the Clerk is waiting to hear on the third. Cllr Leach suggested that as we need only two more Councillors the leaflet drop should not go ahead. This was discussed and it was decided that this will be discussed and decided on at the meeting in July along with the three quotes.  **80/25** **Potholes:** at the turning to Upton Pyne Hill on the A377 road. Update from the Clerk, who forwarded Highways’ response to all Councillors. Highways responded to say the assessment will be completed by the 13th June 2025.  **81/25 Communications/e: mails received for possible action:**  The Clerk made available all communications received.  **82/25 Feedback on last month’s circulations and items for future agendas**.  **Please submit any items for the next Agenda to the Clerk within the next 7 days.**  **Date of the next meeting:** **14th July 2025.**  The meeting was closed at 7.40pm. |