**UPTON PYNE AND COWLEY PARISH COUNCIL**

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY THE 11th NOVEMBER 2024 AT 7.30 PM AT THE VILLAGE HALL.**

**Website address:** [**www.uptonpyne-pc.org.uk**](http://www.uptonpyne-pc.org.uk)

**Present In attendance**

Mrs Ward Clerk

Cllr B Short Fabian King: Footpath Warden

Cllr M Leach

Cllr M Cormack

Cllr A Ryles

Cllr M Hewlett

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| **Open Forum.**   * **Speke-Up notes:** Cllr Ryles to write up. * **Finance:** the Clerk said an additional payment has been made to the PC from the CIL at EDDC. * **Finance:** the Clerk said that the amount payable to the carpenter for the new notice board at Bernaville Nurseries was mistakenly quoted as £650 on the agendas posted up on the notice boards, although the correct quote, as mentioned under Finance below, was entered for all other correspondence and on the PC website**.** * **Communications:** letter from Lympstone PC. * **Five Oaks Notice Board:** Cllr Cormack asked when this will be removed. The Chair will do so this week. It requires repairing and repositioning to another site. * **Mobile Works in the Village:** how long will this last? It was said that work may be completed by the end of Tuesday this week.   **Agenda.**  **149/24 To receive apologies for absence:** Cllrs Ward and Dalton.  **150/24 Minutes:**  to approve or amend the minutes of the meeting held on the 14th October 2024.Proposed and seconded to approve and signed by the Chair.  **151/24 Declarations of interests:** To be taken as identified: Cllr Ryles declared an interest under Planning: Item 9.  **152/24 Police Report:** no crimes reported for September 2024.    **153/24 Report by East Devon District Councillor** **J Kemp:** the Chair spoke with the Assistant CEO and put this in writing and has received no response to date regarding the Parish Council’s concern at having no representative from EDDC.  **154/24 Devon County Councillor S Randall-Johnson:**  the Clerk forwarded the report for November.  **155/24 Updates on Councillors’ Responsibilities.**  **Footpath:** an application has been made for up-to-date footpath maps. The Clerk handed Fabian the maps sent to her from DCC.  Cllr Rylesthanked him for taking over the role of Footpath Warden. When maps are next updated the revised paths 4 and 7 at Glebelands Farm will be included. Fabian said that Jon Boyd will send him details of the new annual survey of Public Rights of Way.  **156/24** **Finance: To sanction payment of accounts:**  **a. Clerk’s wages: for November 2024:** **£385.92 plus Home Allowance of £40=£425.92**. Extra Hours: UPPC meeting: 2.5 hours and 1 hour for travel to notice boards = 3.5 hours and travel to visit Bernaville to install the notice board = 2 hours = 5.5 hours plus 2 hours travel to site meeting in Cowley 19th October = 7.5 hours = £90.45 Total = £516.37. Proposed and seconded to approve.  **b. Training Courses:** for councillors and Clerk.  **c. Clerk’s Travel expenses:** 4 x trips, @ 45p per mile (8-mile round trip) = £14.40. Proposed and seconded to approve.  **d. Budget:** to check and approve. Sent to all Councillors. Proposed and seconded to approve.  **e. Notice board at Bernaville Nurseries:** invoice supplied. £744.97. Proposed and seconded to approve.  **f. CIL payment: £4,420.47** to the Parish Council**.**  The Clerk was asked to contact EDDC regarding any new builds that have taken place.  **157/24 Planning:**   * **24/2042/FUL - Homedale Cowley Exeter EX5 5EL: proposal:** * A site meeting was held on 19th October at 11am, however there was not a quorum and so the Clerk gathered information only and emailed to all Councillors who agreed to support this application. The Clerk sent comments to ED Planning. * **Any other planning issues:** received after Agenda posted: see below: interest declared Cllr Ryles. * **24/2253/FUL – 1, Cowley Barton Cottages, Cowley, Exeter:** Replacement (with minor realignment) of existing steps and stone cladding of retaining wall: it was agreed that a site meeting was not required, and the Parish Council support this application. The Clerk to advise ED Planning.   **158/24 Glebe Close notice board:** the carpenter has given an initial quote of £850 plus extra costs for Perspex and brassware and locks, acrylic and so forth. It was agreed that a new notice board be built to replicate the one installed at Bernaville Nurseries.  **Five Oaks notice board:** this is to be removed by the Chair and repaired by the carpenter.  **Village Hall notice board:** Cllr Cormack will contact the Hall committee regarding the poor condition it is in.  **159/24 Small Grants initiative:** to discuss how it should be ‘signposted’ in Speke-Up and the PC Website, also to be posted up onto noticeboards. Cllr Hewlett will arrange for a half page in the Speke-Up magazine along with a QR code by the end of this week. He will bring to the meeting in January for approval a poster for the website and notice boards. He reported there had been no take up to date for grants.  **160/24 The Causeway:**  Drainage issues: the Chair has asked for this item to be taken off the agenda.  **161/24 Parish Lengthsman/ Highways:** a Road Warden scheme would be the best approach. All training and insurance provided by DCC Highways. It was agreed to abandon the idea of a volunteer role. All agreed that a contractor should be employed by the Parish Council. The Clerk said that the Parish Council can apply for funding of up to 25% of the cost of a contractor to carry out the work. The Chair will investigate this.  **162/24 Storm Drains at Cowley:** as Highway drains are involved here, the Parish Council will contact them.    **163/24Communications/e: mails received for possible action:**  The Clerk made available all communications received. She will forward the email and attachment from Lympstone PC to all Councillors.  **164/24 Feedback on last month’s circulations and items for future agendas**.  **Please submit any items for the next Agenda to the Clerk within the next 7 days.**  **Dates of the next meetings:** **13th January** **2025**  The meeting was closed at 8.20pm. |